



# Expedited Production Program (EPP)

Hays recognizes that there are situations where time is of the essence, and as such this program was designed to help get you our products in a shorter time, for a percentage increase in your invoice.

## How does it work?

There are two options for production:

- 1 Business Day **OR** 2 Business Day

When you need product from us quickly, simply place an order and mark your Purchase Order "Expedite" with one of the above options.

**NOTE** – The important part is that we need your order **before 3pm EST** in order for that day to count.

- **Example 1:** We get your order for a 1 Business Day Expedite on Friday at 10am. Your order will be entered/booked on Friday and submitted to production with a Ship Date of Monday (the next business day).
- **Example 2:** Same order as above but marked for a 2 Business Day Expedite. The order would ship on Tuesday (the second business day).
- **Example 3:** We get your order on 3pm Friday. This pushes both of the above examples by one business day because Friday DOES NOT count for production purposes.

## What qualifies for the Expedite Production Program?

This program is available for many of our HVAC and Industrial products but was intended for smaller quantities and standard products. Custom products may not be able to be Expedited.

- **If you need to order more than 10 pieces, or need something custom,** please call our customer service department at 800-354-4297 or consult your Regional Sales Manager prior to placing your order.

## Is anything excluded from the program?

While we always do our best to get you what you need, there are some exclusion to this program.

- **EXCLUSIONS:** Custom Piping Packages, 2545, 2547, 2548, 2546, & 2570 Mesurflo® Valves, Hose Kits & Piping Packages 1-1/4" or larger, Venturi Manual Valves<sup>1</sup>, or Special ordered components (i.e. specialty actuators).

**Note<sup>1</sup>:** Manual Venturi Valves have a limit of 10 per day & 48 hr. only. The Online Price Guide states these cannot be expedited, but we can within the limits stated above.

## What does it cost?

- 1 Business Day - \$25 or a 35% premium of the net total of your order, **whichever is greater.**
- 2 Business Day - \$25 or a 20% premium of the net total of your order, **whichever is greater.**

## How will my order ship when I expedite production?

We don't make any assumptions on your behalf, so unless you tell us otherwise, we will ship orders standard ground, using the carrier of our choice and add it to your invoice.

- If you want your order shipped a specific way or using your account number, please mark your Purchase Order and let us know.